



## Registration Service for Births, Deaths and Marriages

When a death occurs it must be registered within five days, by the Registrar of Births and Deaths for the area in which it occurred.

We have listed below the names, addresses and contact numbers of registration offices for your assistance.

The registration service operates an appointment system; please telephone the appropriate office to book an appointment. You also need to check whether only you need to go along. It may be that someone other than you will need to give information for the death to be registered. If the death has been referred to the coroner, it cannot be registered until the registrar has received authority from the coroner to do so.

### **Registrar of Births, Deaths and Marriages (Eastleigh)**

0845 603 5637  
Registration Office  
The Library, Swan Centre  
Wells Place  
Eastleigh SO50 5SF

### **Registrar of Births, Deaths and Marriages (Winchester)**

0845 603 5637  
winchester.registrars@hants.gov.uk  
6 Station Hill  
Winchester SO23 8TJ

### **Registrar of Births, Deaths and Marriages (Southampton)**

023 8063 1422  
Registration Office  
6a Bugle Street  
Southampton SO14 2LX

## Memorials

The purchase of the Exclusive Right of burial to a grave space includes the right to erect a memorial at the head of the grave. Please note this is subject to the authority's memorial regulations included in the policy for erection of Memorials and Memorial Safety.

Memorials remain the responsibility of the grave owners. If we notice an unsafe memorial, we will endeavor to contact the grave owner to arrange repair. Should any visitors notice

an unsafe memorial, please advise a member of staff or ring the office contact numbers as soon as possible.

All headstones/inscriptions are to be carried out by an Approved Monumental Mason.

## Approved Monumental Masons

The following is a list of Approved Monumental Masons who have agreed to register with Eastleigh Borough Council and have agreed to work in accordance with our code of working practice. This is based on recommendations set out by the National Association of Memorial Masons to ensure safe fixing methods are used.

This list is for your guidance only. You are advised to make your own enquiries before deciding as to which company undertakes the work.

Any memorial mason wishing to be registered to work within the Borough should contact the Cemetery Service office to request an application form.

## Rights and Options

The main requirements in England and Wales are that the death is certified by a doctor or coroner, registered with a Registrar of Births, Deaths & Marriages, and the body either buried or cremated.

- You do not have to have a funeral ceremony
- You do not have to use a religious minister
- You do not have to use a funeral director
- A ceremony does not have to take place in a crematorium or place of worship

There are more options concerning the content of a funeral ceremony and its duration than many people realise.

Many people choose to make their arrangements through a funeral director. However, some people see 'do-it-yourself' funerals as more personal and less expensive

You can obtain information from the Natural Death Centre. Some funeral directors are willing to help with such funerals.

## A Simple Funeral

Most people would require the funeral director to provide the following services as a minimum:

- Make all necessary arrangements
- Provide appropriate staff
- Provide a suitable coffin
- Transfer the deceased from the place of death to the funeral director's premises
- Care for the deceased prior to the funeral
- Provide a hearse to the nearest cemetery or crematorium
- Arrange for burial or cremation as appropriate

Embalming, viewing of the deceased, or providing a limousine for mourners are optional extras.

**Eastleigh Borough Council**  
**List of Registered and Approved Stonemasons**

Reg No.	Name	Address	Telephone No.
1	W.Cornish Ltd	35 Bridge Road Woolston Southampton SO19 7GP	023 80 440430 023 80 439585(Fax)
2	Lockerley Stone and Masonry Ltd	Unit 20 Home Farm Business Centre East Tytherley Road Lockerley Romsey SO51 0JT	01794 340101 01794 341555(Fax)
5	Blackwell and Moody	Magdalen Masonry Works, Alresford Road Winchester Hants SO21 1HE	01962 852476 01962 841583(Fax)
8	Botley Stonecraft	Unit 9 Rowleys Yard Allington Lane Fair Oak Eastleigh SO50 7DD	02380 694862 789 555 07711 287371 botleystonecraft@aol.com
9	Allstone	178 Foundry Lane Shirley Southampton SO15 3LE	023 80 705 690 023 80 315143(Fax) allstone@yahoo.co.uk
10	Town & Country Memorials Ltd	Unit B Blackpool Business Park Blackbrook Road Fareham Hants PO15 5DR	01329 237 100 Fax: 01329 828 500
12	South Coast Memorials	Clapgate Workshop Broadcut Wallington Fareham PO16 8SS	01329 826 272 (Phone and Fax)
13	Jonathan Terry	Independent Funeral Directors 101 Peartree Road Bitterne Southampton SO19 7JJ	023 8043 4444 023 8042 1811(Fax)

15	RGR Memorials	4 Wold Farm Park Broughton Road Old Northants NN6 9RH	01604 780044 01604 780046(Fax)
16	Haven Memorials	Unit 12 Barn Workshops Grove Farm The Street Crookham Village Fleet Hants GU21 5RX	01252 811691 01252 812821(Fax) admin@havenstone.co.uk
17	Abbey Memorials	Rawreth Industrial Estate Rawreth Lane Rayleigh Essex SS6 9RL	01268 782757 01268 782990(Fax)
27	Lewis Masonry & Memorials	Unit 11 Marsh Lane Southampton SO14 3EW	02380 436269 07809 609612 lewismasonry@hotmail.com
38	Stoneletters Workshop (Fergus Wessel)	Spring Cottage Green Lane Milton-Under-Wychwood OX7 6JY	07779 294 673 info@stoneletters.com www.stoneletters.com
42	Vokes & Beck Marble & Granite Ltd	61 Bishopstoke Road Bishopstoke Eastleigh SO50 6BF	01962 884 455
43	Somerville Stone Ltd	199 Henderson Road Southsea Portsmouth PO4 9JF	02392 824457 info@somervillestone.co.uk www.somervillestone.com
44	Williams Monumental Company	Unit 4 Bessemer Close Ebble Industrial Estate Verwood Dorset BH31 6AZ	01202 814487 www.williamsmonumental.co.uk
46	Art Craft Memorials	Stoke Park Farm Stoke Common Road Bishopstoke Eastleigh SO50 6DW	02380 390323 hello@artcraftmemorials.co.uk
47	Memorial Worx	3 Cleverly Rise Bursledon Southampton SO31 8LL	info@memorialworx.co.uk 07762 826029

48	Relf and Son	23 Rodbourne Close Everton Lymington SO41 0LW	0777 5743886 relfandson@gmail.com
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## Choosing a Funeral Director

Funeral directors will manage funeral arrangements and give advice and support. Check if the funeral director you choose belongs to a trade association. This requires them to provide full information about their services and prices.

These factors may influence your choice:

- Location of the firm's premises
- Range of services provided
- The way you are treated by the staff
- Cost
- Recommendation of those who have used the service
- Ownership (small family business or large firm)

## Bereavement Advice Lines

When a death occurs within the family it is hard to express feelings and emotions and yet these are most natural reactions. We do offer our support to all those in need, however if you would like further support, the following Advisors will be able to help:

Age Concern 019 6286 8545  
Winchester

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Age Concern 023 8078 3344  
Southampton

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Citizens Advice Bureau 023 8061 6046  
Eastleigh

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Citizens Advice Bureau 014 89796651  
Hedge End

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CRUSE Bereavement Care 023 8023 2500  
Southampton Branch

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Samaritans (24 hrs.) 023 8063 2888  
Minicom 0847 7909192

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## Complaints

### a) About the Service Provided by Eastleigh Borough Council

Please contact the Cemetery Office and if your complaint is then not resolved to your satisfaction it will be dealt with under the Authority's Official Complaints Procedure.

### b) About the Service Provided by a Funeral Director

Most funerals are conducted well, but if you have a justified complaint, you should contact your funeral director. If you are not satisfied with the response, you can complain to whichever of the three trade associations listed below your funeral director belongs to:

- The National Association of Funeral Directors (NAFD)
- The National Society of Allied and Independent Funeral Directors (SAIF)

Please direct any complaints to either of the authorities listed above. Advice may also be obtained from your local trading standards department.

You can contact Cemetery Services by:

Telephone: 023 8068 8440

Fax: 023 8068 8382