

PERSON SPECIFICATION



Job Title: Planning Officer
Service Area: Housing and Development
Band:

| | Requirements | Essential | Desirable | Notes |
|----|---------------------|---|--|--------------|
| 1. | Qualifications | <ul style="list-style-type: none">• Honors or Postgraduate Degree in Town Planning | <ul style="list-style-type: none">• Working towards full membership of the RTPI | |
| 2. | Experience | <ul style="list-style-type: none">• Experience working within Development Management on a variety of planning applications• Experience producing reports and undertaking site visits• Experience of contributing to or development of policy• Experience providing specialist advice to other departments, colleagues and external clients | <ul style="list-style-type: none">• Experience of working on major applications• Project Management• Experience of presenting at committee | |

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|----|----------------------|---|--|-------|
| 3. | Specialist Knowledge | <ul style="list-style-type: none"> • Knowledge of S106/CIL | <ul style="list-style-type: none"> • Habitat Regulation • Environmental Impact Assessments • Knowledge of viability methodology | |
| 4. | Skills & Attributes | <ul style="list-style-type: none"> • Strong mathematical skills • Excellent report writing • Strong negotiation skills • Strong commitment to achieve high standards • Solutions focused • Ability to communicate clearly and effectively with a variety of internal and external stakeholders • Well-developed inter-personal skills • Ability to represent the council at internal and external meetings • Resilient and adaptable • Ability to prioritise and work under pressure • Professional approach • A team player • IT skills, including MS Office, GIS and other planning software | <ul style="list-style-type: none"> • Able to represent the Council at Public Inquiries | |